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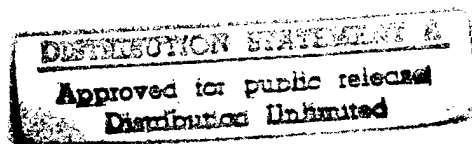
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ADMISSION OF STUDENTS TO ADVANCED SCHOOLS

- Czechoslovakia -

(Decree)



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## FOREWORD

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## ADMISSION OF STUDENTS TO ADVANCED SCHOOLS

- Czechoslovakia -

Following is the translation of a decree of the Ministry of Education and Culture of 29 December, 1960, No 43 897/60-III/2, published in Vysoka Skola (The Advanced School), Vol IX, No VI, pages 1 - 8./

Ministry of Education and Culture decree No 43 897/60-III/2 of 29 December 1960.

The Ministry of Education and Culture, in concurrence with participating members of the government, issues the following directives in compliance with the Body of Laws, Section 19, Paragraph 5, Law No 58/1950 regarding advanced schools, and in agreement with Law No 46/1956, dealing with admission of students to advanced schools and extension divisions (evening and correspondence classes) by which university education can be accomplished.

### Rules governing admission

The foremost task of advanced schools is education of socialistic minded intelligentsia having close ties with the proletariat and with the working class. Graduates will be expected to have knowledge of modern science and technology, to be devoted to the fulfillment of plans for the building of socialism, and to be enthusiastic followers of Communism. One of the main assumptions of successful fulfillment of education is the correct selection of students. The social stratification of students in advanced schools has to reflect that of our society and should mirror especially the significance and the role of the working class.

The goal of the admission procedure is to select candidates for advanced education who have the best potential, judging from all viewpoints.

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Admission may be granted to able candidates from politically devout families of workers and farmers, from progressive and working intelligentsia, and from other working classes who are devoted to the buildup of socialism and take an active part in its development.

Admission to advanced schools must be improved by consistently favoring those candidates who have had one year of successful practice after high-school. In this manner fulfillment of the basic principle of socialistic education can be secured, namely combination of schooling and education with production of material goods and with other aspects of public life. It is therefore necessary to increase the proportion of candidates with practice. As a rule, such candidates should be sent to advanced schools by their place of employment and should be considered first for stipends granted by those establishments. Preference must also be given to students from the frontier districts. In this way a greater enrollment from these districts could be stimulated. Full advantage of regional stipends should be granted to frontier district candidates.

Good admission procedures of the past should be further developed. The responsibility of workers entrusted with the selection of candidates and the responsibility of the admission committees must be strengthened. It is also desirable to increase the influence of the National Committees and social organizations participating in the admission process. To improve the selection of candidates for advanced education it is necessary to promote constantly direct contact of advanced schools with high-schools and with establishments and to increase their responsibility for selection and recommendations made. Selected teachers from high-schools will take active part in the admission procedures to advanced schools.

### Part One - Day classes

#### Article 1

#### Admission Rules

1. Universities, technical and art schools, and pedagogical institutes may accept candidates (excluding those listed in proceeding paragraphs) who are Czechoslovak citizens, have successfully graduated from high-schools for workers, vocational high-schools, or general high-schools, who were recommended for advanced education and proved during the admission interview that they have the potential for advanced education in the chosen field. Admission of candidates will be accomplished within the limits of a planned quota of new students approved by the state plan for the development of the national economy.

2. Preference will be given to candidates who have successfully completed a minimum of one year of practice in the production field and to candidates from frontier districts who fulfilled all

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other conditions and requirements. Among candidates in mathematics, physics, natural and technical sciences, those shall be considered first who took part in the Olympics of mathematics and physics, or those who otherwise proved exceptionally gifted in the chosen field.

3. The Institute for National Economic Planning at the School of Economics in Prague will accept only experienced and successful workers in the field of planning and management of the national economy. These candidates will be selected by ministers of government departments and other top personnel of central offices and organs, and by chairmen of the National District Committees. Other applicants shall not be considered in any case.

4. In art schools the dean of the school can exempt candidates from the qualification of a high-school diploma if such a candidate is exceptionally gifted.

## Article 2

### Selection of candidates from high schools and employment.

1. The objective of the selection is to recommend politically and professionally suited candidates for advanced education. This selection shall be done on the basis of purposeful and systematic preparation in the higher classes of high-schools and in employment.

2. High-school teachers, and personnel of advanced schools, establishments, and National Committees, must devote special attention to the preparatory stages of selection and admission of candidates. It is necessary to stimulate interest in advanced education in children from working and farming families and to create conditions for success. High-school teachers, responsible workers from various fields, and social activities organizers in schools and in places of employment, must keep explaining, especially to the children of workers and farmers, and also to their parents and other workers, the social importance of education and spiritual activity in connection with physical work and production of goods.

3. The activity of the selection committee in high-schools and in places of work must be continued throughout the year and cannot be limited to the evaluation period in the committee only. It is equally important to channel the interests of the candidates to various fields of advanced schooling throughout the year. This guidance should be done in accordance with the requirements of the national economy and culture. In cases of employed candidates, the needs of their respective fields should be taken into consideration. It is the duty of the selection committee to draw the attention of desirable and potential candidates who fulfill the class and political requirements to the possibility of applying for regional stipends. These stipends are granted in accordance with the decrees of the Ministry of Education and Culture of 7 March, 1960, No 6970/60-III/5 (Vestník /Bulletin/ Vol XVI, Part 9, 31 March, 1960, page 302, Register No 19, Section 5).

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4. Enterprises and District National Committees have the duty of organizing preparatory courses for advanced school candidates during the year. These courses shall be based on material covered in high-schools and shall prepare working candidates for their future studies.

5. Authorities making the selection of candidates from schools and places of employment shall strive to select first of all able individuals from working and farming families. The purpose of this selection is the utmost improvement of the social stratification of the advanced school students.

6. Considering the future tasks evolving from the development of the national economy, from scientific and technical progress, and from growth of the socialist culture, it is necessary to secure the highest possible number of candidates from schools and places of employment for technical fields. Especially important are the fields of mechanical engineering, electrotechnics, agriculture, architecture, and chemistry. The Pedagogic Institute is also included in this category. A great number of candidates for these fields should also be secured from the frontier districts. Stipends from enterprises and regional stipends are primarily granted for studies in these fields.

### Article 3

#### Applications

February 28 is the closing day for all applications. Candidates from vocational high-schools and general high-schools will submit their applications to the head of the school. Employed candidates will submit their applications to the head of their working unit. Exceptions are candidates applying for stipends from their place of work. Selection of such candidates is regulated by special directives (Article 6, Paragraph 2). Students from high-schools for working people will submit their applications to the head of their employment unit and will enclose a recommendation from a school principal. Candidates who are completing their military training will submit their applications to the commander of their respective military unit.

### Article 4

Candidates will accompany their applications by:

1. A detailed curriculum vitae and a precisely filled out questionnaire;

2. A health certificate issued by a physician from the appropriate health organization testifying to the physical ability of the candidate for advanced education and for his chosen profession. Candidates for the Pedagogic Institute shall also enclose a certificate testifying to their ability for physical training. Candidates for the School of Transportation shall enclose a health certificate issued by a district railroad physician. Candidates for advanced schools in

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physical education and athletics shall supply an additional health certificate issued by the Medical Council for Gymnasts.

### Article 5

#### Selection of candidates from schools.

1. Selection of candidates from high-schools and evaluation of their applications is done by a committee whose chairman is the school principal. Members of the committee are representatives from the respective National Committees. In the case of general high-schools, the District National Committee shall send its representative, and in the case of vocational high-schools, the Regional National Committee shall send its representatives. An additional member of the committee shall be a representative from the District Committee of the Czechoslovak Youth Organization. Also serving will be three experienced teachers from the school, preferably those teaching technical subjects, and a representative from the Revolutionary Labor Organization who is recommended by the Regional or District Labor Council. The committee will act after hearing the teachers' representatives. A candidate is selected when he is recommended by the majority of the committee. If there is a discrepancy in the viewpoints between the representative of the National Committee or the school principal on one side and the rest of the members of the Committee on the other, the controversial cases shall be referred to the respective National Committee for decision.

2. Selection and recommendation of students for advanced education from pedagogical schools will be done in accordance with Paragraph 1 and with the understanding that such a step is limited to extraordinary and well founded cases only.

3. Students from health schools are selected in accordance with Paragraph 1 and in accordance with the regulations of the Ministry of Health, Register No 33/P-1960 (Order No 24/1960 Vestnik /Bulletin/ of the Ministry of Health) dealing with the selection of health workers and graduates from health schools for further advanced education.

4. When the committee does not recommend a student, the school principal will inform the applicant and/or his parents and give reasons for this decision. He will do so not later than 15 March. If the applicant or his parents insist on forwarding the application to the advanced school, the school principal will follow directives in Article 8, Paragraph 1.

### Article 6

#### Selection of Candidates from Employment

1. Candidates for advanced education shall be selected from experienced and class-oriented workers who have completed high-school and are successful in their field. Selection and recommendation rest

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with the selection committee, headed by the manager of the establishment. Members of the selection committee shall be representatives from employees' social organizations (The Revolutionary Labor Movement, the Czechoslovak Youth Association). Additional members shall be representatives of the District National Committee and of the local Czechoslovak Youth Association. If desirable, the manager will also appoint coworkers to this committee. If there is a discrepancy between the opinions of the representative of the National Committee or the manager and the other members of the Committee, the disputable cases shall be handed over to the appropriate District National Committee for decision.

2. Selection of candidates applying for stipends from their place of employment shall be done by the managing body of the establishment and in agreement with the Regional National Committee and in cooperation with the employee's social organizations. Selection will be done in compliance with the regulations of the Ministry of Education and Culture of 27 January, 1959, No 3700/59-L, dealing with grants of stipends from the establishment's and from the employee's funds. This regulation is published in Uredni List (Official Bulletin) Vol 1959, Part 8, page 138.

3. In the case of health workers the selection for advanced schools is done according to directives in Article 1 and regulations of the Ministry of Health, Register No 33/P-1960 (Order No 24/1960 Vestnik /Bulletin/ of the Ministry of Health) regarding selection and exemption of health workers and graduates from health schools for studies at advanced schools.

Article 7

Selection of candidates completing basic military training

Candidates who will have completed their basic military training by 31 October at the latest shall be recommended for admission to advanced schools by the commander of the appropriate military unit. The Commander will thoroughly evaluate the candidate with the assistance of the unit's social organizations. In the case of refusal the candidate will be informed by the commander not later than 15 March.

Article 8

Submission of applications to advanced schools.

1. Advanced school applications of the high-school students recommended by the selection committee shall be submitted by the school principal to the appropriate dean of the school or directorate of the Pedagogic Institute not later than 31 March. Refused applications shall be submitted as listed in Article 5, Paragraph 4. All applications shall be accompanied by material on the basis of which recommendations



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recommendations or refusals are decided. A report from the candidate's place of residence and a report from each parent's place of work shall be enclosed. A full report of the committee shall also be enclosed.

2. Applications from working candidates who are recommended for advanced studies by the selection committee and by social organizations shall be submitted by the manager of the establishment to the dean of the school or to the directorate of the Pedagogic Institute not later than 31 March. The application will be accompanied by a recommendation and a report from the selection committee, a report from the local National Committee of the candidate's place of residence, a report from the local National Committee of the parents' place of residence, and a report from the high-school.

3. An application of a candidate selected for a stipend from his place of employment shall be submitted by the head of the enterprise to the appropriate Regional National Committee. This application shall be accompanied by the material on which the recommendation was based, by a detailed report of the selection committee, and by a report from the local National Committee of the candidate's residence. This application, with enclosures, shall be submitted to the Regional National Committee, which will supply its recommendation and send the whole application to the dean of the school or the directorate of the Pedagogic Institute, not later than 31 March. A similar procedure must be followed for candidates applying for regional stipends. These applications shall be submitted to the Regional National Committees which opened the competition for stipends.

4. In cases of health school students and health workers the applications accompanied by material and reports according to Paragraphs 1, 2 or 3 shall be decided in accordance with the regulations of the Ministry of Health, Register No 33/P-1960 (Order No 24, 1960 Bulletin of the Ministry of Health). This regulation deals with selection and exemption of health workers and graduates from health schools to the advanced schools.

5. Applications of the candidates who are completing their basic military training (Article 7) shall be submitted by the commander of the military unit to the appropriate dean of school or the directorate of the Pedagogic Institute, not later than 31 March. The commander shall accompany the application with his detailed report and recommendation, by a report from the candidate's place of residence, by a report from his previous place of employment, and by a report from the school from which he graduated. Applications for advanced education from soldiers who work in the health field will be submitted by the commander to a health center where the candidate worked previously to his military training.

6. The candidate is permitted to submit but one application during a school year. In this application, though, he may state several fields of study or schools he is interested in entering. At the request of the candidate, and with the agreement of the school which originally received the application, same may be transferred to another school.

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7. If a candidate has already once been subjected to the admission procedure at an advanced school and was refused, the school now considering his admission shall request all material on such a candidate from the school of his first choice.

Advanced schools admission procedure

Article 9

Interview

1. Candidates selected and recommended for advanced education by high-schools or by their places of employment and fulfilling all other conditions for admission, shall be invited by the dean of the school or the directorate of the Pedagogic Institute to an admission interview. If a candidate is not recommended by the high-school, the Faculty Admission Committee shall decide whether to re-examine such an application. In a negative case, the Admission Committee shall refuse the application and not invite the candidate for an interview. In a positive case a decision shall be reached after re-examination. The candidate may be either refused or invited for an interview or, if necessary, his application may be transferred to another school with the candidate's approval.

2. All advanced schools shall hold admission interviews between 16 June and 15 July. The only exception is the advanced art schools, where interviews take place from 2 June to 20 June (including art tests).

3. The aim of the admission interviews is to evaluate the candidates character and his class and political maturity. Interviews shall also be aimed at the candidate's scientific concept of the world, at his entire capacity for education, especially his talent, interest, and fitness for his chosen field. For this purpose it is also necessary to interview the candidate in at least two subjects which form the basis of his chosen field. Questions in these subjects should be based on the material covered in the high-school. At the Pedagogic Institute, interviews shall include tests of the candidates' athletic ability: simple drills, sprint, hurling or throwing, and climbing -- all this within the high-school requirement. Also to be tested are the candidates' musical ability: musical ear, sense of rhythm, vocal ability, and correct pronunciation. Candidates shall also demonstrate their creative ability (sense of form and color). Admission to the schools of physical education also depends upon the candidate's ability in competitive athletics, swimming and gymnastics.

4. Interview committees consist of three members appointed by the dean of the school or the directorate of the Pedagogic Institute. These members shall be the most experienced teachers of the staff. The dean also appoints a chairman of this three-member group. During the interview, representatives from the faculty committee of the

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Czechoslovak Youth Association shall be present and take an active part in the committee's work.

5. The committee shall keep a protocol of the interviews, describing the nature of procedure and the result. The protocol must depict the candidate's character traits and the entire evaluation of the case. It must portray the candidate's fitness and capacity to successfully follow his chosen field of study. The candidate shall not be informed about the evaluation procedure of the interview.

Article 10

Admission of candidates

1. The decision to admit a candidate to an advanced school or into the Pedagogic Institute rests with the admission committee. The dean of the school or a pro-rector, if there is no division into schools, shall be the chairman of the admission committee. At the pedagogic institutes the deputy director shall be the chairman of the admission committee. Chairmen of the admission committees are responsible for the decisions made. Members of the admission committee are: a deputy dean (or in the case of a pedagogic institute the deputy director), chairmen of the interviewing committees and a representative of the Regional National Committee (or a representative of the National Committee of the City of Prague), a high-school teacher who is appointed by the Regional National Committee (or the National Committee of the City of Prague), a representative from the Faculty Committee of the Czechoslovak Youth Association, and if possible a representative from a practical field who is appointed by the appropriate government department. It is desirable that the representative of the Regional National Committee or of the National Committee of the City of Prague, be one and the same person for each school every year. It is also desirable that a representative from the Regional National District be present from the region of the candidate's place of residence. A candidate is admitted if he is approved by a majority of the members of the admission committee. If there is a disagreement between the representative of the National Committee or the dean (i.e. the chairman of the admission committee) on one side and other members of the committee on the other, the disputable cases shall be reviewed during a special session of the admission committee. At this session a representative from either the Regional National Committee, within the residence of the university, or from the National Committee of the City of Prague, plus a representative from the Ministry of Education and Culture shall be present.

2. Admission of students to advanced education must always be considered on a broad basis encompassing the candidate's professional abilities, his interest in education, and his class and political promise.

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3. After admission interviews have been completed the admission committee will list the candidates in succession, and decisions will be made within the framework of an approved quota for new students. Candidates who have successfully passed the admission interview but could not be accepted and did not show any desire to be transferred to another school, shall be kept on file by the faculty for the future. The appropriate faculty shall also provide special evening courses for these candidates during the year and act in an advisory capacity. These candidates may submit an application for admission as candidates with practice for the subsequent year.

4. Within fourteen days after admission interviews the dean of the school will inform in writing all candidates about the decision of the committee. In cases of refusal it is necessary for the dean to state the reasons for such a decision and to inform the candidate of measures for rectification. A copy of a refusal will be sent to the appropriate school principal or to the candidate's place of employment.

5. Applications of candidates who have fulfilled all requirements but cannot be accepted because the planned quota of students has been reached, may be sent by the dean of the school, with the approval of the candidate, to a school which has not yet reached its full quota. Preference is given to technical fields: mechanical engineering, electrotechnics, agriculture, architecture, chemistry, and pedagogic institutes.

6. According to current regulations, the appropriate National Committees are responsible for the placement of high-school candidates who were not admitted to advanced schools.

Article 11

Remedial measures

1. The candidate can appeal the decision of the admission committee to the dean of the school or to the director of the pedagogic institute within five days after receipt. The dean, after reviewing the case, or after hearing the admission committee, will decide the case within 15 days. The revocation of the decision and the admission of the candidate can be decided by the rector of the university or the director of the pedagogic institute only within the framework of the planned quota for new students. For this purpose it is necessary to reserve an appropriate number of vacancies when admission to freshmen classes is considered.

2. In all appeal cases the decision of the rector of the university or the director of the pedagogic institute is final.

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Article 12

Acceptance of foreign students

Foreign students can be accepted to advanced schools only with the approval of the Ministry of Education and Culture.

Part Two - Working students

Article 13

Admission of working students

Admission of working students to correspondence classes and extension divisions which provide complete advanced education is practiced in accordance with Articles 1-12 of this decree with the following exceptions:

1. Only those working students can be accepted who have fulfilled all the general requirements stated in this decree for admission to advanced schools and who have completed the basic military training and were selected and recommended by the selection committee of their place of employment. Leaders of the Pioneer groups shall be recommended by the District Committee of the Czechoslovak Youth Association. Candidates from the ranks of teachers and educators shall be selected by the District National Committee. Candidates from among health school teachers and educators shall be chosen by the Regional National Committees. This selection will be based on the recommendation of the school principal, a local of the Czechoslovak Communist Party, the Revolutionary Labor Movement, and, if desired, the Czechoslovak Youth Movement.

2. The medical school will accept in its evening division only graduates from health high-schools and graduates of general high-schools who have completed a special health school course, and who have been permanently working as health workers.

3. Acceptance to correspondence classes for cultural workers, journalists, and librarians is subject to practical experience of at least two years. Applicants for journalism have to present an additional recommendation of the Association of Czechoslovak Journalists. Candidates for short correspondence courses in the field of culture are requested to have a five-year practice in this field. In exceptional cases the Ministry of Education and Culture can exempt prominent cultural workers over 35 years of age and with at least ten years of experience from graduation certificates.

4. Professional soldiers can be accepted as parttime students with the agreement of the Ministry of National Defense. Soldiers who are members of the Ministry of Interior can be accepted only with the agreement of the Minister of Interior.

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5. Candidates who have good reasons not to be under a working contract, such as housewives, disabled persons and recipients of pensions can be accepted for advanced studies with the agreement of the local National Committee from their place of residence. Disabled or partially disabled persons have to prove their ability for studies and for their chosen profession by presenting a certificate issued by the District Report Committee of Social Security.

6. Preference shall be given to candidates who have had successful practice in the field they are applying for, to candidates from the frontier districts, and to disabled candidates. The candidate's employer will consider his ability on the basis of the length of service and the nature of his work.

7. Working people who have already finished advanced education can be again accepted as working students under the conditions stated in Paragraphs 1, 3, 4, and 5.

8. Candidates listed in Paragraph 1, sentence 1 in the translation text sentences 1 and 2 will submit their applications to the head of the establishment they work for. Candidates listed in Paragraph 1, sentence 2 in the translation text sentence 3 will submit their applications to the designated National Committee by 28 February at the latest. Heads of the establishments and the National Committees will send these applications to the dean of the school in question by 31 March at the latest. Candidates listed in Paragraphs 4 and 5 will send their applications, accompanied by the required certificates, directly to the Dean of the Faculty by 31 March at the latest.

9. The admission procedure for working students shall be held between 15 June and 15 September. Admission interview dates shall be set by the dean of the school or by the rector of the university, and shall be announced to the candidates at least 14 days in advance.

10. Provisional regulations of the Ministry of Education and Culture, Articles VII - IX, issued on 21 December 1959, No 58 406/59-U (Bulletin of the Ministry of Education and Culture, 1960, page 6) govern admission procedures to the following correspondence courses: Courses for elementary teachers of the sixth and higher grades, for supplementary courses in remedial education, and for supplementary educational courses at the pedagogic institutes required by teachers of vocational subjects or by foremen who give professional training in vocational centers.

Article 14

Admission of special students

1. Advanced schools may admit special students who shall single out a subject to promote their education. (Decree of the Ministry of Education from 22 December 1954, No 1000 038/54-C 1/1, Regulations for Advanced Schools, No 59)

2. Candidates applying for the status of special student shall submit their applications to the dean of the school or to the Directorate of the pedagogic institute by 30 August at the latest. Such an application shall be accompanied by the candidates' curriculum vitae and by a list of the subjects he intends to take. Certificates from previous schools and an application shall be enclosed. A student who wishes to take some subjects at another faculty in addition to the faculty he is registered with shall also submit a study report and a written agreement from the dean of his present school. A candidate under a working contract shall enclose a recommendation from the head of the establishment he works for and from the Revolutionary Labor Movement of this establishment. Candidates who are neither under a working contract nor registered students of a faculty will submit a recommendation from the local National Committee of their place of residence.

3. Candidates applying for special status shall be called for an admission interview by the faculty of their choice.

### Part Three - Closing provisions

#### Article 15

##### Advanced Schools Registration

All accepted candidates shall apply for registration in the period determined by the dean of the school or the director of the pedagogic institute. At registration candidates shall present two photographs (4x5cm). If a candidate misses the registration without a valid reason, his name shall be crossed off the list of students.

#### Article 16

1. Conditions for admission to a special field combining mechanical engineering and architecture are regulated by the directives of the Ministry of Education and Culture of 10 June 1960, No 23 861/60-I (Bulletin of the Ministry of Education and Culture, Vol 1960, page 177). In all other cases admission to these fields is governed by this decree, stipulating submission of applications and admission interviews in Article 13, Paragraphs 8 and 9.

2. Admission for abridged studies at advanced schools of agriculture is regulated by directives issued by the Ministry of Education and Culture and by the Ministry of Agriculture, Forestry and Fisheries of 10 September 1960, 31 189/50-III/2. This type of study is provided for the executives of the agricultural cooperatives and of other socialistic agricultural organizations, within the framework of a shortened university and high school education. (Bulletin of the Ministry of Education and Culture, Vol 1960, page 238.)

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#### Article 17

Supervision over the admission procedure rests with the Ministry of Education and Culture, and in Slovakia also with the Department of Education and Culture of the Slovak National Council. Supervision over the admission procedure at the Pedagogic Institute shall also be exercised by the Department of Education and Culture of the appropriate Regional National Committee or by the National Committee of the City of Prague.

#### Article 18

At certain advanced schools the gradual introduction of a new system organically connecting studies with actual practice in production may necessitate special regulations. In such cases the Ministry of Education and Culture, in concurrence with participating members of the government and heads of other central offices and organs, shall issue special regulations governing admission to these schools.

#### Article 19

1. Hereby is eliminated:

a) Regulations of the Ministry of Education and Culture of 31 October 1959, No 49 474/59-III, dealing with selection and admission of students to the advanced schools for 1960/61 (Bulletin of the Ministry of Education and Culture, Vol 1959, page 321).

b) Regulations of the Ministry of Education and Culture of 5 March 1960, No 8 948/60, dealing with selection and admission procedures of working students to advanced schools for 1960/61. (Bulletin of the Ministry of Education and Culture, Vol 1960, page 73).

2. These directives are in force commencing 1 January, 1961.

Minster:

F. Kahuda (signature)

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